

Application for Employment

CONFIDENTIAL

For Office Use Only

Start Date

Salary

Full/Part Time

Please complete each section in capitals using black ink and return this form to:

Shaker UK, (Recruitment), Unit 312, Jubilee Centre, 130 Pershore Street, Birmingham, B5 6ND.

The information you give will be treated as strictly *Confidential* and all or part may be contained in a computerised system in which case the requirement of the Data Protection Act will be complied with fully.

GENERAL INFORMATION

Position Applied for:		How did you hear about the vacancy?	
Date Available:		Date of Birth:	
Full/Part Time		Place of Birth:	
		Nationality:	

PERSONAL DETAILS

Mr/Mrs/Miss/Ms:	
First Name:	SURNAME:
Address:	Tel (Home):
	Tel (Mobile):
	e-mail:
	National Insurance No:

Current Driving License: Yes / No	Car Owner: Yes / No
Have you ever been convicted of a criminal offence, which is not spent as defined in the Rehabilitation of Offenders Act 1974?	Yes / No

OTHER INFORMATION

Industry specific qualifications:

EDUCATION / QUALIFICATIONS

School / College	From	To	Examination/Qualification	Grade

EMPLOYMENT HISTORY

Start with the most recent employment.
Show periods of unemployment

Company	Position	From	To	Reason for leaving

REFERENCES

Name & Position	Address	Contact Details	Employer

TRAINING COURSE/S

BIIAB on Licence: Yes / No

SUBJECT/COURSE	QUALIFICATION / GRADE / %	DATE

HOBBIES AND INTERESTS

Tell us what you do in your spare time and those hobbies and interests you may have:

ADDITIONAL INFORMATION

THIS SECTION IS VERY IMPORTANT...THINK!!!

What Qualities could **YOU** bring to the Shaker Team?

Explain why you enjoy working in the Hospitality Industry:

If you could describe your personality by naming a cocktail, which cocktail would it be, explain?

ADDITIONAL INFORMATION

Date of Entry to the UK: DD/MM/YYYY	How long are you intending to stay in the UK?
Do you have a work permit? Yes/No	If Yes, state type and number:

EMERGENCY INFORMATION

In case of an emergency whom should we contact?		
Relationship:	Address:	
Tel No. (Home)	Work No:	Mobile:

ETHNIC ORIGIN

White European	White Other	Black Caribbean	Black African
Black Other	Indian	Pakistani	Bangladeshi
Chinese	Other	Not Known	

DECLARATION & DATA PROTECTION

I certify that all the information given here is true and I accept that any miss-statement or suppression of material may mean cancellation of any appointment. Any application is subject to the receipt of satisfactory references.

SIGNATURE OF APPLICANT: **DATE:**

Our company (*Shaker (UK) Limited*) is bound by legislation relating to the Data Protection Act, and you are required to sign the disclaimer below:

I agree to be bound over by the terms of the Data Protection Act and agree not to disclose any personal or private information that I may have access to whilst in the employment of Shaker UK Limited.

All such information will remain the property of Shaker UK Limited and will remain privileged to my position with the company.

SIGNATURE OF APPLICANT: **DATE:**